



KONGU ARTS AND SCIENCE COLLEGE (Autonomous)



Affiliated to Bharathiar University, Coimbatore

Approved by UGC, AICTE, New Delhi & Re accredited by NAAC, DBT STAR College Scheme

(An ISO 9001: 2015 Certified Institution)

Nanjanapuram , Kathirampatti (Post)

Erode - 638 107.

Phone : 0424 - 2242888,2242999

E-mail: konguarts@kasc.ac.in

Website:www.kasc.ac.in

CALENDAR 2019 - 2020



Run by

THE KONGU VELLALAR INSTITUTE OF TECHNOLOGY TRUST

PERUNDURAI - 638 060.

VISION

To impart knowledge and skills to rural youth in order to meet their intellectual and social aspirations and cultural and technical needs of the society.

MISSION

- ◆ To develop an effective curriculum and optimize institutionalized student activities
- ◆ To involve learners in practical life situations
- ◆ To expose students to rural realities
- ◆ To sensitize learners to national heritage and values

QUALITY POLICY

We are committed to instil Knowledge and Values to the students by providing quality education to meet the global challenges.

This will be achieved by:

- ◆ Well framed Syllabus to satisfy the needs of learners and on par with the Global standard and Industry Requirements
- ◆ Committed and Planned Teaching
- ◆ Continual Upgradation of the Facilities and Resources
- ◆ Effective implementation of the Quality Management System

தமிழ்த்தாய் வாழ்த்து

நீராரும் கடலுடுத்த நிலமடந்தைக் கெழிலொழுகும்
 சீராரும் வதனமெனத் திகழ்பரதக் கண்டமிதில்
 தெக்கணமும் அதிற்சிறந்த தீராவிடநல் திருநாடும்
 தக்கசிறு பிறைநுதலும் தரித்தநறுந் திலகமுமே!
 அத்திலக வாசனைபோல் அனைத்துலகும் இன்பமுற
 எத்திசையும் புகழ்மணக்க இருந்த பெரும்

தமிழணங்கே! தமிழணங்கே!

உன் சீரிளமைத் திறம் வியந்து
 செயல் மறந்து வாழ்த்துதுமே!
 வாழ்த்துதுமே வாழ்த்துதுமே!

- 'மனோன்மனீயம்' பெ. சுந்தரம்பிள்ளை

இந்திய நாட்டுப்பண்

ஜன கன மன அதிநாயக ஜயவே
 பாரத பாக்ய விதாதா
 பஞ்சாப ஸிந்து குஜராத மராட்டா
 தீராவிட உத்கல வங்கா
 விந்தியா ஹிமாச்சல யமுனா கங்கா
 உச்சல ஜலதி தரங்கா
 தவ சுப நாமே ஜாகே
 தவ சுப ஆசிஸ மாகே
 காஹே தவ ஜய காதா
 ஜன கண மங்கள தாயக ஜயவே
 பாரத பாக்ய விதாதா
 ஜயவே ஜயவே ஜயவே
 ஜய ஜய ஜய ஜயவே

- மகாகவி இரவீந்திரநாத் தாகூர்

உறுதிமொழி- தீண்டாமை குறித்து

இந்திய அரசியலமைப்பின் பால் இடைவிடாத உளமார்ந்த பற்றுள்ள இந்திய குடிமகனாகிய நான் நமது அரசியல் அமைப்பின்படி தீண்டாமையை அடிப்படையாகக் கொண்டு எவர் மீதும் வேற்றுமையை மனம், வாக்கு, செயல் என்று எந்த வகையிலும் கடைப்பிடிக்க மாட்டேன் என்று இதனால் உளமார உறுதி அளிக்கிறேன்

அரசியல் அமைப்பின் அடிப்படைக் கருத்திற்கிணங்க சாதி, சமய வேறுபாடற்ற சமத்துவ சமுதாயத்தை உருவாக்குவதில் நேர்மையுடனும், உண்மையுடனும் பணியாற்றுவது எனது கடமையாகும்.

மேலும் தீண்டாதவர்கள் என்ற கொடுமைக்கு ஆளாகியுள்ள மக்களிடையே காணப்படும் தீண்டாமை உணர்வையும் போக்குவது நமது சமூகக் கடமை என்பதையும் உணர்ந்து செயல்படுவேன். இந்திய அரசியல் அமைப்பின்பால் எனக்குள்ள முழுப்பற்றிற்கு இது என்றென்றும் எடுத்துக்காட்டாக விளங்கும் என்று இதனால் உளமார உறுதி அளிக்கிறேன்.

முக்கிய அறிவிப்பு

மாணவர்கள் கவனத்திற்கு

பகடிவதை (Ragging) அரசாங்கத்தால் தடை செய்யப்பட்டுள்ளது. நேரிடையாகவோ, மறைமுகமாகவோ, பகடிவதையில் (Ragging) ஈடுபடும் மாணவர்களைச் சமூக விரோதிகள் எனக்கருதி சம்பந்தப்பட்ட மாணவர்கள் மீது கிரிமினல் வழக்குகள் தொடர்வதுடன் அவர்கள் கல்லூரியில் இருந்து கட்டாயமாக வெளியேற்றப்பட வேண்டும் என அரசு வலியுறுத்துகிறது.

PERSONAL MEMORANDUM

Name: _____

Register No. : _____ / _____

Programme: _____ / _____ Branch : _____

D.O.B : _____ Blood Group : _____

Height : _____ Cm. Weight : _____ Kg.

Address : _____

_____ Pin Code : _____

Phone No./ Mobile No.: _____

E- mail : _____

Bank Account No. _____ IFSC: _____

Aadhaar No. : _____

PAN No. _____

Insurance Policy No. _____ Premium Due Date: _____

Vehicle No: _____ R.C. No. _____

Driving Licence No. _____ Expiry Date _____

Passport No. _____ Expiry Date _____

Other Details: _____

In Case of emergency, Please report

Address: _____

Mobile/ Phone No. _____

Signature of the Student

THE MANAGEMENT

Trust Members	Designation	Station	Office	Resident
Tmt. Parameswari Lingamurthy, B.A.	President	Erode	-	2217777
Thiru. M. Thangavelu	Vice President	Erode	2217980	2217989
Dr. M. Manickam, M.Sc., M.B.A.	Vice President	Coimbatore	2221991	2315188
Thiru. C.Kanagasabapathy, B.A.,	Vice President	Erode	2264645	2255578
Tmt. Malathi Elango, B.A.,	Vice President	Erode	-	-
Thiru. K. Karthikeyan, B.Sc., MOM (Aus),	Vice President	Erode	2218000	2225888
Thiru. P. Sathiyamoorthy, B.E., M.B.A., M.S.,	Secretary	Erode	2293628	-
Thiru. K.V. Ravishankar, B.A.,	Join Secretary	Erode	2255588	2255566
Thiru. K. Palanisamy, B.E., M.B.A., M.S.,	Join Secretary	Erode	2263131	2257334
Thiru. E.R.K.Krishnan, M.Com.,	Treasurer	Erode	2267347	-
Thiru. A. Venkatachalam, B.Sc.,	Correspondent KEC	Erode	2273077	-
Thiru. R.M. Devaraja	Correspondent KPC & KITC	Erode	2211223	2290279
Thiru. A.K.IIango, B.Com., M.B.A., LLB.,	Correspondent KASC	PPalayam	240732	244732
Thiru. P.D.Thangavel, B.B.M.,	Correspondent KNMHSS	PPalayam	-	-
Thiru. R.Balakrishnan, D.M.E.,	Trustee	Erode	-	-
Thiru. C. Devarajan, B.E.,	Trustee	Erode	2264645	2251206
Thiru. P.Dharanidharan, B.B.A., (Aus)	Trustee	Erode	2290324	-
Tmt. M. Dhanalaxmi	Trustee	Chennai	25221210	24995210
Thiru. E.R. Kaarthikeyan, M.A.,	Trustee	Perundurai	-	343689
Tmt. Kaveri Duraisamy	Trustee	Erode	-	2218008
Thiru. C. Kumarasamy, B.A., B.L.,	Trustee	Erode	2222522	2267760
Dr. R. Kumaraswamy, M.B.B.S.,	Trustee	Erode	-	-
Thiru. E.K. Lingamurthy, M.A.,	Trustee	Erode	2227777	2217777
Thiru. SKM. Maeilanandhan	Trustee	Erode	2258212	2255679
Thiru. M. Murugesan	Trustee	Erode	2257160	2253728
Thiru. S. Muthusamy, M.A.,	Trustee	Erode	-	-
Thiru. V.K. Muthusamy, B.A. B.L.,	Trustee	Chennai	-	-
Thiru. P.C. Palanisamy, B.Sc., B.L.,	Trustee	Erode	2267922	2263887
Tmt. S.Parvathi	Trustee	Chennai	-	-
Thiru. M.Raja	Trustee	Erode	-	-
Thiru. P. Sachithanandan	Trustee	Erode	2220902	2222668
Thiru. R. R.sathiyamurthy, B.Arch., M.S.,	Trustee	Erode	2270262	2252064
Dr. K. Sengottuvelan, M.B.B.S., D.C.H.,	Trustee	Erode	2284414	-
Thiru. V.R. Sivasubramanian, B.Com.B.I.	Trustee	Erode	2291366	2291440
Thiru. V.K. Swaminathan, B.Com.,	Trustee	Erode	2221177	-
Thiru. A.K.C. Thiyagarajan	Trustee	Uthukulli	260307	260523
Thiru. D.Venkateshwaran, B.E., M.S.(USA),	Trustee	Erode	2218000	-

© Education is the key to unlock the golden door of Freedom

COLLEGE GOVERNING BODY

Thiru.	P.Sathyamoorthy B.E., M.B.A., M.S., Secretary /KVITT.	Chairman
Tmt.	Parameswari Lingamurthy B.A., President /KVITT.	Member
Thiru.	E.R.K. Krishnan M.com., Treasurer /KVITT.	Member
Thiru.	A.K. Ilango B.Com., M.B.A., LLB., Correspondent/KASC	Member
Thiru	R.M.Devaraja Correspondent /KPC & KITC.	Member
	Dr.Nijanjali Devaraj Head, DRS Department of Biochemistry University of Madras, Chennai.	UGC Nominee
	The Joint Director of Collegiate Education Coimbatore.	Member
	University - Nominee	Member
Thiru.	PN.Silambannan M.A., Former Registrar, Bharathiar University, Managing Trustee, KMR College of pharmacy, Perundurai.	Member
	Dr.K.K.A. Alaguappan M.C.S., M.Com., M.Phil., PGDCA., Ph.D., NET., Associate Professor and Head, Dept. of Corporate Secretaryship - CA and Professional Accounting	Member
	Ms.S. Karthikeyeni M.C.A., M.Phil., Associate professor, Dept. of Computer Science (PG)	Member
	Dr. N. Raman M.com., M.B.A., M.Phil., Ph.D. Principal	Member Secretary

ABOUT THE COLLEGE

The Kongu Vellalar Institute of Technology Trust was established in the year 1983 with a foresight to quench the educational thirst of the people of Kongu region and the needy of the society in general. It sprouted with the establishment of Kongu Polytechnic in the year 1983, Kongu Engineering in the year 1984, Kongu Arts and Science College in the year 1994, Kongu Private Industrial Training Institute in the year 1997, Kongu National Matriculation Higher Secondary School in the year 2002, Kongu Polytechnic College Private I.T.I in the year 2003, Kongu School of Architecture in 2015. The Trust is managed by a dedicated team of 37 Trustees, who fully devote their time for the development of the Institutions under the trust and it is due to their tireless efforts, the Institutions have carved a niche for themselves in the academic circle.

Kongu Arts and Science College was established with the vision to uplift the students who hail from rural community. The College is situated in a serene atmosphere surrounded by sylvan picturesque ambience offering a very conducive environment for the academic pursuit. It is an ISO 9001: 2015 Certified Institution and it has also been re-accredited by NAAC. Autonomous Status was conferred to our College in the year 2015. The College's Science Departments has proved its great merit by securing STAR COLLEGE scheme in the year of 2019. Our College Ranked in 151-200 Rank Band in MHRD –NIRF India Rankings 2019. The College is committed to give Quality Education especially to the students emerging from rural areas and to enhance the process of sensitizing the students to personal values, spiritual growth and social responsibility. The College offers Twenty Under Graduate Courses, Eight Post Graduate Courses, Research Programmes, Certificate Course, Add-on Courses and Value Added Courses in various disciplines.

SALIENT FEATURES

- ★ Placement assistance to the students through the Training and Placement Cell
- ★ Well stacked Library with Computerized index
- ★ Round the clock internet access through 20Mbps Radio Frequency
- ★ Dedicated & well qualified Faculty Members
- ★ Periodical Guest Lectures by eminent experts from various disciplines
- ★ Separate Hostel for Boys and Girls
- ★ College Bus facilities from Erode and Outskirts
- ★ Special Coaching in Yoga, Hindi and French
- ★ Chartered Accountant Professional Education (Course I & II)
- ★ Company Secretaryship Foundation Courses
- ★ 12 Computer Centres
- ★ Well equipped labs with centralized A/C
- ★ 5 Digital Copier Machines
- ★ Wireless link between Our College and Kongu Engineering College
- ★ Two 125 KVA Generators
- ★ 90 KW Solar Power Generation
- ★ Type Writing School
- ★ Insurance coverage for all the staff member, students and their parents
- ★ Various scholarships are available for the students sanctioned by the Government
- ★ Two 125 KVA Generators
- ★ 90KW Solar Power Generation
- ★ Type Writing School

COURSES OFFERED

UG COURSES

- ⊙ B.A. Tamil Literature
- ⊙ B.A. English Literature
- ⊙ B.Com.
- ⊙ B.Com. Computer Applications
- ⊙ B.Com. Corporate Secretaryship - (CA)
- ⊙ B.Com. Professional Accounting
- ⊙ B.Com. Banking & Insurance
- ⊙ B.B.A.
- ⊙ B.B.A. Computer Applications
- ⊙ B.C.A.
- ⊙ B.Sc. Computer Science
- ⊙ B.Sc. Computer Technology
- ⊙ B.Sc. Information Technology
- ⊙ B.Sc. Biochemistry
- ⊙ B.Sc. Biotechnology
- ⊙ B.Sc. Costume Design & Fashion
- ⊙ B.Sc. Costume Design & Fashion (Vocational)
- ⊙ B.Sc. Mathematics
- ⊙ B.Sc. Physics
- ⊙ B.Sc. Catering Science & Hotel Management

PG COURSES

- ⊙ M.B.A.
- ⊙ M.C.A.
- ⊙ M.C.A. (Lateral Entry)
- ⊙ M.A. English Literature
- ⊙ M.Com. Computer Applications
- ⊙ M.S.W.
- ⊙ M.Sc. Biochemistry
- ⊙ M.Sc. Costume Design & Fashion
- ⊙ M.Sc. Mathematics

CERTIFICATE COURSE

- ⊙ Human Rights

RESEARCH PROGRAMMES

The College offers M.Phil. and Ph.D. Programmes in the following Disciplines:

Ph.D. (Full-Time & Part-Time)

- ✧ English
- ✧ Commerce
- ✧ Biochemistry

Ph.D. (Part-Time)

- ✧ Tamil
- ✧ Corporate Secretaryship
- ✧ Management

M.Phil. (Full-Time & Part-Time)

- ✧ English
- ✧ Commerce
- ✧ Management
- ✧ Biochemistry
- ✧ Computer Science
- ✧ Costume Design & Fashion

M.Phil. (Part-Time)

- ✧ Tamil
- ✧ Corporate Secretaryship
- ✧ Mathematics
- ✧ Biotechnology



VALUE ADDED COURSES FOR THE ACADEMIC YEAR 2019-2020

Sl. No	Course	Department	Coordinator	Course Duration
1	நாட்டுப்புறவியல் (சிலம்பாட்டம்)	Tamil	Dr.C.Bhuvanawari	40 Hrs
2	உடைகப் பேச்சுக்கலை		Mr.S.Surendran	40 Hrs
3	Functional Hindi	Hindi	Dr. V.Anbumani	40 Hrs
4	English for Employability	English	Ms.V. Kanchana	40 Hrs
5	Career Oriented Mathematical Skills	Mathematics	Dr.S.Nagarajan	40 Hrs
6	Numerical Skills for Employability		Mr.D.Sivakumar	40 Hrs
7	Advanced Excel	Commerce (CA)	Ms.P. Jeevitha	40 Hrs
8	Basic Software Tools for Business		Ms.C.Janaki	40 Hrs
9	Accounting Software	Commerce	Mr. P. Baskaran	40 Hrs
10	Digital Marketing		Dr.T.A.Sangeetha	40 Hrs
11	Creative Advertising		Dr.D.Anbupriya	40 Hrs
12	Fundamentals of Banking		Ms.K.Sangeetha	40 Hrs
13	Ethical Business	Corporate Secretaryship (CA)	Ms.N.Santhamani	40 Hrs
14	Agro Business		Dr.G.Venugopal	40 Hrs
15	Voice Culture	Business Administration	Ms.M.Kavitha	40 Hrs
16	Techniques of Public Speaking		Ms.S.Deepa	40 Hrs
17	Art and Craft		Dr. M. Thangam	40 Hrs
18	Yoga for Human Excellence		Ms.K.V.Shanmugavadivu	40 Hrs
19	Business Process Re-Engineering		Ms.K.B.Sharanya	40 Hrs
20	Textile Merchandising	Business Administration (CA)	Dr.M.Viswanathan	40 Hrs
21	Basic Business Practices		Mr.M.Chandru	40 Hrs
22	Startup for Small Business	Management Science	Mr.P.Arulananth	40 Hrs
23	Human Rights Education		Dr.G.Karthi	40 Hrs
24	Web Development with AJAX	Computer Applications (UG)	Mr.N.Rajasekaran	40 Hrs
25	Interpersonal Skills		Mr.G.Eswaramoorthi	40 Hrs
26	Business Data Analytics using Excel	Computer Science (PG)	Dr.J.Ghayathri	40 Hrs
27	Python Programming		Ms.S.Karthikeyeni	40 Hrs
28	App Development in Android	Computer Science (UG)	Dr.V.Krishnaveni	40 Hrs
29	3D Animation and Design		Dr.K.G. Santhiya	40 Hrs

© Education is not preparation for life; Education is life itself



VALUE ADDED COURSES FOR THE ACADEMIC YEAR 2019-2020

30	Deep Learning and Cloud		Ms. M.Geetha	40 Hrs
31	CoreIDRAW	Computer and Information Technology	Ms.V.Dharani	40 Hrs
32	The Art of C Programming		Ms.C.Uma	40 Hrs
33	Organic Farming	Biochemistry	Mr.S.Natarajan	40 Hrs
34	Medical Transcription		Dr.N.Sangeetha	40 Hrs
35	Mushroom Cultivation	Biotechnology	Dr.C.Deepa	40 Hrs
36	Waste Water Management		Ms.R.S.Cindhu	40 Hrs
37	Food Nutrition for Healthy Living		Ms.S.Sathya	40 Hrs
38	Electronics for Everyone	Physics	Mr.T.Akashnarayana	40 Hrs
39	Boutique Management	Costume Design and Fashion	Ms.S.Krithika	40 Hrs
40	Fabric Printing Techniques		Ms.C.Saranya	40 Hrs
41	Nutrition and Beauty Care		Dr.N.Radhika	40 Hrs
42	Fashion Photography		Mr.R.Rajakumar	40 Hrs
43	Desktop Publishing		Mr.K.V.Arunkumar	40 Hrs
44	Tourism and Fast food Operations	Catering Science & Hotel Management	Mr.S.Karthikeyan	40 Hrs
45	Modern Cookery		Ms.A.Keerthika	40 Hrs
46	Art of Baking and Cooking		Mr.T.Jagatheesan	40 Hrs
47	Counselling Skills and Techniques	Social Work	Ms.P.Kamalaveni	40 Hrs
48	Information System and Services	Library and Information Science	Mr.P.Annadurai	40 Hrs
49	Global Business Foundation skills- Infosys	Placement cell	Mr.K.K.Suresh kumar	50 Hrs
50	Finance and Accounting in BPS-TCS			50 Hrs
51	Associate Transactional F & A in Business Process Management - Infosys			48 Hrs
52	Fitness Management	Physical Education	Dr. A. Sankar	40 Hrs

Sl. No	Course	Department	Coordinator	Course Duration
1	CA Foundation Oral Coaching Class	Commerce	Dr.M.Jayanthi	80 Hrs
2	ACS Coaching class	Corporate Secretaryship (CA)	Dr. P. Parvatham	80 Hrs

© Anyone who has never made a mistake has never tried anything new

CHOICE BASED CREDIT SYSTEM

The Choice Based Credit System (CBCS) is a student-centric approach for learning and it is an initiative of University Grants Commission (UGC). It enables the students a good flexibility to meet the inter-disciplinary and intra-disciplinary needs. In CBCS, the students obtain the privilege of choosing the subjects of their own choice and it provides marks in grading system. The CBCS makes the students to acquire job-oriented and multi-disciplinary skills.

OUTCOME BASED EDUCATION (OBE)

OBE has been adopted in the curriculum and the evaluation system. OBE is meant to be a student centered learning model. The focus on outcomes creates a clear expectation of what needs to be accomplished by the end of the course. Students will understand what is expected of them and teachers will know what they need to teach during the course. The Knowledge, Skill and Attitude of the students will be improved and the quality of the education will also be enhanced through OBE.

UNDER GRADUATE PROGRAMME

The Programme shall lead to the Degree of Bachelor of Arts/ Science / Computer Applications / Commerce / Business Administration under Bharathiar University, Coimbatore and spread over a period of 3 years. The 3 academic years will be divided into 6 semesters with 2 semesters per year.

STRUCTURE OF THE PROGRAMME

Part-I: Tamil / Malayalam / Hindi / French / Sanskrit

The Programmes such as B.A.English Literature, B.Sc. Mathematics, B.Sc. Physics, B.Sc. Biochemistry and B.Sc. Biotechnology shall offer Part-I during the first four semesters with one Examination at the end of each semester (4 Courses-16 Credits). The rest of the Programmes shall offer Part - I in the first two semesters with one Examination at the end of each semester (2 Courses - 8 Credits).

Part II: English

The Programmes such as B.A. English Literature, B.Sc. Mathematics , B.Sc. Physics, B.Sc. Biochemistry and B.Sc. Biotechnology shall offer Part- II English during the first Four Semesters with one Examination at the end of each semester (4 Courses-16 Credits). The rest of the Programmes shall offer Part- II English in the first two semesters with one Examination at the end of each semester (2 Courses - 8 Credits).

Part-III

i) Core Courses

As prescribed in the scheme of Examination, Examination shall be conducted for the Core Courses at the end of every semester. For the Programmes with 4 semester languages:14 to18 Core Courses with 59 Credits shall be offered. For the Programmes with 2 semester languages:18 to 21 Core Courses with 75 Credits shall be offered.

ii) Allied Courses

As prescribed in the Scheme of Examination, 4 to 6 Courses in I, II, III and IV semesters for a total of 16 Credits shall be offered.

iii) Elective Courses

Three Elective Courses with 12 Credits shall be offered one in the V semester and 2 in the VI Semester. Elective Courses are to be selected from the List of Electives prescribed by the Board of Studies concerned.

(iv) Project

The aim of giving Project Work is to impart practical knowledge to implement the concepts learned. The Head of the Department of the Programme concerned shall assign a Project Supervisor. Each student should carry out individually one Project Work. The Project Report should be submitted at the end of the Course of the study certified by the Supervisor and duly countersigned by the Head of the Department.

(v) Institutional / Industrial Training

Institutional / Industrial Training is a Specialized Field Training Programme required to be attached to an Industry / Institution as inhouse training for a period prescribed by the Board of Studies concerned. At the end of the Training Programmes, each student should submit a Report for End Semester Examinations.

Part-IV**(I) Environmental Studies**

All the UG Programmes shall offer a course in "Environmental Studies" and it shall be offered in the First Semester. Examination shall be conducted at the end of the Semester with 2 Credits.

(ii) Value Education

All the UG Programmes shall offer a course in "Value Education" .It shall be offered in the Second Semester. Examination shall be conducted at the end of the Semester with 2 Credits.

(iii) Non Major Electives

A. Students those who have not studied Tamil upto 12th standard and taken a Non-Tamil Language under Part-I shall take Basic Tamil comprising of 2 courses with 2 credits each (4Credits) in the Third and Fourth Semesters. The course contents equivalent to the prescribed content for 6th standard by the Board of Secondary Education shall be offered. There shall be no End Semester Examinations and the students shall be assessed as per the Scheme of Continuous Internal Assessment (CIA) for the total marks prescribed.

(OR)

B. Those who have studied Tamil upto 12th standard and have chosen a Non-Tamil Language under Part-I shall take Advanced Tamil comprising of 2 courses with 2 credits each (4 Credits) in the Third and Fourth Semesters.

(OR)

C. Others who do not come in the above A & B categories can choose the following Non-Major Electives comprising of 2 courses with 2 credits each (4 credits) in the Third and Fourth Semesters. The students shall not take the course offered by their Department and select any one course offered by other Departments. The assessment for the category in B & C courses shall be through End Semester Examination (ESE) for the total marks prescribed. There shall be no Continuous Internal Assessment (CIA).

(iv) Skill Based Courses

All the UG Programmes shall offer 4 Skill Based Courses, one in III, IV, V & VI semesters with 3 credits each (12credits) for which Examination shall be conducted at the end of the respective semesters.

Part V:**Extension Activities**

Under Graduate students shall enroll in any one of the Extension Activities (NCC / NSS / YRC / RRC / Sports / Clubs / Forums) during the first two years. Students performance will be examined by the staff incharge of Extension Activities along with the Head of the respective Department and a senior member of the Department on the following parameters. The marks shall be sent to the Controller of Examinations before the Commencement of the Final Semester Examination.

- ✿ 10 marks for Regularity of Attendance
- ✿ 20 marks for Active Participation in Classes / Camps / Sports & Games / Special Camps / Programs in College / University / District / State
- ✿ 10 marks for Exemplary Awards / Certificates / Prizes
- ✿ 10 marks for other social components such as Blood Donation and Fine Arts

Advanced Learners Courses (ALC):

Students are offered with two Advanced Learners Courses which are optional and purely self study courses. These courses are offered to the students those who have secured 7.5 and above CGPA up to the respective Semesters (III & IV) in Part III only. The students can choose any one of the Courses offered, Exam will be conducted only in their End Semester Examination (ESE). The students can earn 2 Extra Credits for each ALC and the marks obtained in ALC will not be considered for computation of CGPA. The students who have no standing arrear are eligible to choose ALC, if they got failed in ALC (IV Semester) not eligible to reappear and choose the ALC in the succeeding Semester (V Semester).

POST GRADUATE PROGRAMME

- ✿ The Programme shall lead to the Degree of Master of Arts / Science / Commerce / Management Science (MBA) / Computer Science (MCA) under Bharathiar University, Coimbatore and spread over a period of 2 years and Computer Science (MCA) spread over a period of 3 years. The academic year will be divided into 2 semesters per year.
- ✿ Each semester normally consists of 90 working days with 5 hours per day. However, the working days may exceed 90 days, depending on the circumstances. The Principal shall ensure that every teacher imparts instructions as per the number of hours specified in the syllabus and ensures that the teacher teaches and explains the full content of the specified syllabus.

Advanced Learners Courses (ALC):

Students are offered with one Advanced Learners Course which are optional and purely a Self Study Course. These courses are offered to the students those who have secured 7.0 and above CGPA up to II Semester. The students can choose any one of the Courses offered, Exam will be conducted only in their End Semester Examination (ESE). The students can earn 2 Extra Credits for each ALC and the marks obtained in ALC will not be considered for computation of CGPA. The students who have no standing arrear are eligible to choose ALC.

Structure of the Programme

- ⌘ Every Programmes comprise of both theory and practical courses in each semester as detailed in the respective curricula and syllabi approved by the Board of Studies and Academic Council of the College.
- ⌘ Elective Courses are to be selected from the List of Electives prescribed by the Board of Studies concerned.

Project

The aim of giving Project Work is to impart practical knowledge to implement the concepts learned. The Head of the Department of the Programme concerned shall assign a Project Supervisor. Each student should carry out individually one Project Work. The Project Report should be submitted at the end of the Course of the study certified by the Supervisor and duly counter signed by the Head of the Department.

Institutional / Industrial Training

- ⌘ Institutional / Industrial Training is a specialized field training programme required to be attached to an Institution / Industry as inhouse training for a period prescribed by the Board of Studies concerned. At the end of the training programme, each student should submit a report to the Department concerned for evaluation.

Extra Credits

Students who have been admitted during the academic year 2019 - 2020 and onwards are additionally provided with Extra Credits for Massive Open Online Courses (MOOC) like **SWAYAM** and **NPTEL**. They can complete any no. of courses within their period of study and earn Extra Credits.

RULES AND REGULATIONS

Admission

The candidates for UG and PG Programmes shall be admitted as per the norms prescribed by the Bharathiar University, Coimbatore and as per the regulations specified by the Government of Tamil Nadu.

Fees

Candidates selected at the interview shall remit the fees immediately. The second & third year students shall pay the fees within 15 days after the reopening of the College. If a student fails to pay fees on the due date, fine will be imposed. If the fee is not paid within a month, the student's name will be removed from the roll. If re-admitted, the student should pay a re-admission fees in addition to the fine due.

Attendance Requirements

Students should not be absent for the College without valid reasons. In case of leave for genuine reasons, a leave letter should be submitted to the Head of the Department concerned. In case of absence without prior permission, the leave letter should be submitted on the first day of his/her return to the College. Medical certificate should accompany the leave application in case of leave due to sickness for more than 3 days. If a student is absent for an hour in a session, without getting permission from the staff concerned he/she will be considered absent for that session.

EXAMINATIONS & ATTENDANCE

Proforma- I

Shall contain the list of candidates who have earned 75% of attendance and above in the current semester and are eligible to write the examinations.

Proforma - II

Shall contain the list of candidates who have earned attendance between 65% and 74% (both included) in the current semester. These candidates are eligible to appear for the examination in current semester subjects if the shortage of attendance is condoned by the Principal after paying the condonation fee.

Proforma-III

Shall contain the list of all candidates who have earned attendance between 55% and 64% (both included) in the current semester. Such candidates are not eligible to write the examination in current semester subjects but are permitted to continue their studies in their next semester provided that it is the first time that the candidates' earned attendance is between 55% and 64% or else the candidates have to discontinue the course and re-join in the same semester in the next year with proper approval of the Registrar of Bharathiar University. However, these candidates are eligible to write arrear subjects, if any.

Proforma-IV

Shall contain the list of candidates who have earned Attendance of 54% and below. They are not eligible to write their examination in current semester subjects and also have to discontinue the course and re-join in the same semester in the next year with proper approval of the Registrar of Bharathiar University. These candidates are eligible to write arrear subjects, if any.

Proforma-V

Shall contain the list of candidates who have earned attendance between 55% and 64% In the previous semester and earned combined attendance of 75% or more by taking the average of the attendance earned combined with the current and the previous semesters. These candidates are eligible to write previous subjects along with the current semester subjects.

Proforma-VI

Shall contain the list of candidates who have earned attendance between 55% and 64% in the previous semester and earned combined attendance between 65% and 75% by taking the average of the attendance earned in current and previous semesters. Such candidates are eligible for condonation of shortage of attendance by the Principal by paying the CONDONATION FEE and are eligible to write previous semester subjects along with the current semester subjects.

Proforma-VII

Shall contain the list of candidates who have earned attendance between 55% and 64% in the previous semester and earned combined attendance of 64% and below by taking the average of the attendance earned in the current and previous semesters. Such candidates are not eligible to write the examination in previous and current semester subjects and shall discontinue the course and rejoin to continue the previous semester of study in the next academic year with proper approval from the Registrar of Bharathiar University. However, these candidates are eligible to write arrear subjects, if any.

Proforma-VIII

Shall contain the list of candidates who are eligible to appear for current Semester Subjects i.e. Whose names are given in proforma I / II / V / VI but who have not paid exam fees and have not registered for current semester subjects.

 **LIBRARY** 

- ◆ The Library functions on all working days.
- ◆ UG students will be given **two library cards** and PG students will be given **five cards** at the beginning of the year. Library books will be issued only on producing the library cards. Only one book will be issued per card. Reference books and journals will not be lent out.
- ◆ In case the card is lost it should be informed to the librarian immediately in writing. A duplicate card will be issued on payment of Rs.25/-
- ◆ All books borrowed from the library should be returned on the due date marked on the date-slip or when recalled by the Librarian. Return of books will be accepted in the forenoon and issue will be made in the afternoon.
- ◆ If a book is not returned on the due date, a fine of Rs.1/-per day will be levied.
- ◆ All books must be returned to the library four days before the closure of each semester.
- ◆ In case, a borrowed book is lost, the latest price of the book will be collected from the defaulter along with other charges ,if any.
- ◆ Photo copying facility is available from 10.00 a.m.to 6.00 p.m. in the Library.
- ◆ Strict silence should be observed inside the Library

CONDUCT AND BEHAVIOUR

- Students must conduct themselves in such a way as not to bring discredit to the College or to themselves. They should be refined in behaviour and should show due respect to the authority.
- Students are expected to be neat, clean and simple in their dress. They must conform to the standards of modesty maintained by the Institution.
- The girls should wear only Chudidhar / Saree (not to wear leggings or short tops or sleeves) black cut shoes and The boys should wear only Full pant and formal Shirt with black formal shoes (Half- Sleeve / Full - Sleeve). They should not wear shirts bearing pictures and printed matters. T- Shirts and casual / Sportive Jeans (Multi - Pockets with stripes in fading colour) are totally banned inside the campus. Boys should be in clean shave and short formal haircut.
- Uniform for all boys and girls is mandatory on Fridays and for all important college functions.
- Identity Card will be issued to the students soon after the admission and it should be produced on demand. Students should wear the Identity Card at all the time inside the campus. students who lost their ID Cards shall make a written request to the Principal for a duplicate Identity Card.
- Students should be punctual to the classes. A student shall not enter or leave the class without the permission of the staff.
- Strict silence should be observed during the class hours and inside the College premises.
- Students should acquaint themselves with the notification put on the College Notice Board, regularly. Ignorance of any notice thus put up will not be accepted as an excuse for failing to comply with it.

● *If a man neglects Education, he walks lame to the end of his life.*

- ❖ Students are forbidden from organizing meetings in the College or collecting money for any purpose without the permission of the Principal. Books, Magazines and other materials not approved by the Principal will not be permitted in the College premises.
- ❖ Students are expected to take proper care of the College property and they should help in keeping premises neat and clean. Disfiguring the walls and doors or breaking the furniture is a breach of discipline and will be severely punished.
- ❖ Students who come to College by own vehicle should hold a valid driving license along with other **necessary documents and helmet**.
- ❖ Using Mobile phone in the College Campus is strictly prohibited. Failing, the mobile phone will be seized and will be returned only after the completion of the Degree Programme with penalty .
- ❖ Breach of any of the above rules will lead to disciplinary action resulting even in expulsion.

In Case, any criminal case is registered against a student by the law enforcing authorities, he/she should intimate the same within 24 hours to the Principal.

- ❖ a) Under Tamil Nadu Educational rules, the Principal is empowered to inflict the following punishments in the interest of students or the institution concerned: I. Fines II. Loss of attendance III. Loss of term certificate IV. Suspension V. Expulsion.
- b) The power to take disciplinary action against an erring student is inherent with the Head of the Institution.

PROHIBITION OF RAGGING

The Government of Tamilnadu has passed an Act prohibiting Ragging. The Act. No.7 of Prohibition of Ragging Act 1997 curtails ragging. As per the Act, Ragging within or outside the Education Institution is prohibited.

Whoever directly or indirectly commits, participates in, abets or propagates "Ragging", within or outside the Educational Institution, shall be punished with imprisonment for a term which extends to two years and shall also be liable to a fine which may extend to Rs.10,000/-

Any student convicted of an offence under Section 4 shall also be dismissed from the Educational Institution and such student will not be admitted in any other Educational Institutions. By the very fact of joining the College, students agree to observe the rules and regulations of the College.

The decision of the Principal will be the final in all matters of discipline and enforcement of rules. Depending upon the nature of the offence as established by the Anti - Ragging Curb Committee of the College, the punishments for those found guilty of ragging shall be Suspend/ Debarred/ Cancellation of Admission.

ANTI - RAGGING CELL

Position	Name Of The Faculty	Cell No.
Chairman	Dr. N.Raman Principal	99424 52528
Member	Dr. K.M.Kumaraguru HoD / Commerce	98656 50222
Member	Dr. V.Krishnaveni Associate Professor / UG - CS	75982 12301
Member	Mr.P. Annadurai Librarian	99421 83330
Member	Dr.V. Anbumani HoD/ Hindi & Other Languages	89034 25029

HOSTEL

Accommodation for Boys & Girls is available with all amenities .A separate application should be submitted to the office to avail hostel accommodation. The hostel functions under the supervision of the Chief Warden and Residential Wardens. Hostel accommodation will be provided for one year. Based on the performance in the first year, the students will be admitted in the second and subsequent years.

HOSTEL RULES

- ✘ The inmates of the hostel are expected to be friendly and cooperative with their fellow inmates.
- ✘ Silence must be maintained at any cost; no student shall disturb other students.
- ✘ Study hours will be observed from 6.30 p.m. to 8.00 p.m. and the hostel main gate will remain closed from 6.30 p.m. to 6.00 a.m.
- ✘ Prior permission must be obtained from the Chief Warden for any period of stay out of the hostel.
- ✘ No Guest will be entertained inside the Hostel Room.
- ✘ While entering and leaving the hostel, the relatives and visitors of students must register their names in the visitor's book, in the hostel office.
- ✘ Students may be contacted between 7.00 p.m. and 9.00 p.m. over phone.

MESS

A Pure Vegetarian Mess is functioning in the hostel.

CANTEEN

A Canteen is functioning in the College Campus with separate service area for boys, girls and Staff.

AMENITY CENTRE

Stationery and other articles are available in the College to meet the requirements of the Students.

COLLEGE TRANSPORT FACILITIES

BUS ROUTES NO.OF BUSES	NO. OF BUSES
Erode to College	12
Kumarapalayam to College (Via-Pallipalayam, Erode)	1
Tiruchengcode to College (Via - S.P.B.Colony, Pallipalayam)	2
Veppadai to College (Via - Pallipalayam, Erode)	1
Kodumudi to College (Via -Thamaraipalayam, Erode)	1
Vellakovil to College (Via - Muthur, Erode)	1
Muthur to College (Via - Erode)	1
Sivagiri to College (Via - Poondurai, Erode)	1
Elumathur to College (Via - Erode)	1
Poondurai to College (Via - Erode)	1
Arachalur to College (Via - Erode)	1
Nathakadaiyur to College (Via- Arachalur, Erode)	1
Vellode to College (Via - Erode)	1
Padiyur to College (Via - Kangayam, Chennimalai)	1
Kangayam to College (Via - Chennimalai, Perundurai RS)	1
Kangayam 4 Road to College (Via - Chennimalai, Perundurai)	1
Chennimalai to College (Via - Perundurai)	1
Kumarapalayam to College (Via - Chithode, Nasiyanur)	1
Bhavani to College (Via - Chithode, Nasiyanur)	1
Ammapetai to College (Via-Bhavani, Nasiyanur)	1
Gobichettipalayam to College (Via - Chithode)	1
Uthukulli to College (Via - Kunnathur)	1
Tirupur to College (Via - Uthukulli)	6
Tirupur to College (Via - Perumanallur, Kunnathur)	6
Avinasi to College (Via - Perumanallur, Kunnathur)	1
Total	47

Note: Students who wish to avail College bus facility, should submit a separate application for the same every year.

PUBLIC TRANSPORT FACILITIES FROM ERODE AND PERUNDURAI	
From Erode to Perundurai (Via - Mettukadai)	9,12,12-A, 12-E12-G18
From Erode to Nasiyanoor (Via-Kongu Arts and Science College)	8
From Chennimalai to Erode (Via - Mettukadai)	11-D

Location of the College :10Kms from Erode Bus Stand on the way to Perundurai
Nearest Railway Junction :Erode (10Kms)
Nearest Airport :Coimbatore (80Kms)

© *There is no substitute for hard work. Never give up. Never stop believing. Never stop fighting*

CELLS / CLUBS / FORUM

YOUTH RED CROSS

The Youth Red Cross (YRC) is the most important constituent of its mother organization, Indian Red Cross. Red Cross Society functions with the one and only aim of serving people in distress without any consideration of caste, religion, language and nationality. The main objectives of Youth Red Cross are protection of health and life, service to the sick and suffering, promotion of national and international friendship, to develop the mental and moral capacities of youths.

ENTREPRENEURSHIP DEVELOPMENT CELL

The Entrepreneurship Development Cell motivates and guides the students to become entrepreneurs and empowers them with the necessary skills and resources to excel. The Spirit of Entrepreneurship arises from dreams. Through various mechanisms, the Cell facilitates the students to make their dreams come true .

PHOTOGRAPHY CLUB

This Club seeks to provide a platform for the students to express themselves through dramatic photographic settings. The Club aims to:

- ❖ Provide coverage (photographic) of College events
- ❖ Enhance artistic creativity within the College
- ❖ Organize photography contests on various themes
- ❖ Provide complimentary photographs for the College website and magazine

WOMEN DEVELOPMENT CELL

Women Development Cell successfully functions by fulfilling the needs of female community of our College through organizing Workshops, Guest Lectures, Health Programmes, Yoga Classes, etc.

CENTRE OF MIND

Centre of mind endeavours to increase awareness about psyche health among the students. Effective counselling offered by trained counselors enables the individual to overcome stress and develop strategies to think in a positive aspect in an adverse challenging environment.

CAREER GUIDANCE AND COUNSELLING CELL

The Cell provides assistance and guidance to the students for making their career choices, academic planning and it also explores future professions and placement opportunities.

PREVENTION OF SEXUAL HARASSMENT OF WOMEN COMMITTEE

The Committee takes all the necessary measures to ensure safety and dignity of women. The Committee imparts awareness among the women staff and students regarding the protection of Human Rights, especially Women's Rights through various activities.

KASC SCIENCE FORUM

It is a platform to inculcate scientific temper among the students with various science activities of our College and also to disseminate the knowledge of science and technology among the student community and the society as a whole.

ECO CLUB

The Eco Club provides quality environmental education and offers various eco-friendly programmes and activities to strengthen the students force in conserving the Environment.

CITIZEN CONSUMER CLUB

The Citizen Consumer Club is established with the motto of AWARE, ALERT AND ACT. The main objective of CCC is to educate the students about the Rights of Consumers as stated in Consumer Protection Act, 1986 (Amended-2002), to impart knowledge about the role of consumers in protection of their rights, to create awareness about laws enacted for protection /Welfare of consumers and enforcement authorities concerned. (Acts such as Food Safety and Standards Act, Bureau of Indian Standards Act and Standards of Weights and Measures Act)

QUIZ CLUB

The Club aims at promoting interest among the students in order to enhance their general knowledge and encourage them to participate in Regional, State and National Quiz Competitions conducted by various Higher Learning Institutions.

FINE ARTS CLUB

Fine Arts Club evokes the hidden talents of the students, promotes academic growth and fosters development of an individual by involving them in various events like Dancing, playing Musical Instruments, Singing, Enacting Skits, Oratorical, Writing and Poetic Skills, Sketching and Drawing, Mimicry, Wealth out of Waste, Quiz, Short films, Photography etc.

RED RIBBON CLUB

Red Ribbon Club instills charity motive among the students and extend help towards developing healthy life styles by donating blood to the needy through regular voluntary blood donation deeds.

ROTARACT CLUB

Rotaract Club aims to provide opportunities for the students to address, serve the needs, concerns of our environment and community by developing and disseminating knowledge with leadership skills and social responsibilities for the sustainable development of the youth.

ETHICS CLUB

Ethics Club aims at grooming our students into responsible citizens. They are guided in a right way through righteous actions and are exposed to the values of rich Culture and Heritage of our Country.

NATIONAL SERVICE SCHEME

National Service Scheme of our college aims at strengthening the service temperament of our students there by developing their sense of social and civic responsibility.

NATIONAL CADET CORPS

National Cadet Corps aims to develop qualities like discipline, patriotism, secularism, selfless service, courage and comradeship.

TRAINING AND PLACEMENT CELL

Training and Placement Cell of our College interacts with reputed organizations and companies and arranges campus interviews for the benefit of the students. Our students are sent to different industries for In-plant Training.

AID INDIA KONGU CHAPTER

Our College in Collaboration with AID INDIA has launched AID INDIA Kongu Chapter to enhance the number of volunteers for the WALK and TALK programme initiated by AID INDIA. The aim of the programme is to eradicate the fear of Literacy by Educating the Children of Rural and Tribal areas in Tamilnadu.

TYPE WRITING SCHOOL

Kongu Type writing School is established with a view to improve the employability of the students and thereby providing an additional technical skill. Students can attend the classes and appear for the technical examination conducted by the Government of Tamilnadu through the Typewriting School.



CELL / CLUBS / FORUM - INCHARGE

YOUTH RED CROSS UNIT	
Mr. R. RAJAKUMAR M.Sc. , M.Phil.,	Programme Officer
ED CELL & PHOTOGRAPHY CLUB	
Mr. K. P. KARTHIKEVAN B.E..M.B.A., M.Phil., NET.,	Coordinator
WOMEN DEVELOPMENT CELL	
Ms. S. KARTHIKEYENI M.C.A. M.Phil.,	President
Ms. C. JANAKI M.sc(CS). M.Phil.,	Secretary
Dr. M. JAYANTHI M.Com.. M.Phil., M..B.A.,PGDCA., Ph.D.,NET.	Treasurer
ADVANCED LEARNERS& PERIODICAL REVIEW MEETING WITH STUDENTS	
Dr. K. M. KUMARAGURU M.Com..M.C.S.,M.Phil.,D.LW.,Ph.D..	Coordinator
CENTRE OF MIND	
Dr. C. DEEPA M.Sc., M.Phil., Ph.D.,	Coordinator
Ms. S. MANJULA M.Tech., PG. Dip. (CD&BC), NET.	”
Ms. C. KIRUTHICA M.Sc. M.Phil., SET.,	”

CELL / CLUBS / FORUM - INCHARGE

CAREER GUIDANCE & COUNSELLING CELL	
Dr. K. G. SANTHIYA MSc(CS), M.Phil., Ph.D.,	Coordinator
PREVENTION OF SEXUAL HARASSMENT OF WOMEN COMMITTEE	
Dr. V. KRISHNAVENI M.Sc(CS).. M.Phil., Ph.D, SET.,	Coordinator
KASC SCIENCE FORUM	
Dr. A.K .VIDYA M.Sc.. M.Phil., PGDBI., SLET., Ph.D.,	Coordinator
STAFF CLUB	
Mr. K. P. KARTHIKEVAN B.E..M.B.A., M.Phil., NET.,	Secretary
Mr. R. GOPALAKRISHNAN M.C.A., M.Phil.,	Treasurer
ECO-CLUB	
Ms. T. RADHA M.Sc., M.Phil.,	Coordinator
CONSUMER CLUB	
Dr. K. K.A. ALAGUAPPAN MCS. MCom, M.Phil., PGDCA, Ph.D., NET.,	Coordinator
Mr.K.DHIYANESHWARAN M.C.A., M.Phil., SET.,	Member
QUIZ CLUB & NEWS PAPER REVIEW	
Dr.G.KARTHI MBA., M.Phil., MH.R.M, PGDCA., Ph.D.,	Coordinator

⊙ *The strength of the team is each member. The strength of each member is the team*

CELL / CLUBS / FORUM - INCHARGE

FINE ARTS CLUB	
Ms. M.S. KOKILA M.Sc(CS), M.Phil.,	Coordinator
Ms. R. YUVAREKHA M.Sc., M.Phil., PGDCA.,	Member
RED RIBBON CLUB	
Mr.P. ANNADURAI M.A.,M.L.I.S., M.Phil., PGDLAN.SLET.,	Programme Officer
ROTARACT CLUB	
Mr.P. ARULANANTH M.B.A.,	Coordinator
ETHICS CLUB	
Dr. B.SANGEETHA M.A., M.Phil., Ph.D., . NET.,	Coordinator
Dr. P. DHINAKARAN M.A., M.Phil., Ph.D.	Member
INTERNAL QUALITY ASSURANCE CELL	
Dr. H. VASUDEVAN M.Com.,M.Phil.,M.B.A.,PGDCA.,Ph.D.,SLET.,	Coordinator
ID CARD	
Mr. S. NATARAJAN MSc., M.Phil.,PGDBI,	Coordinator
Mr. C. P. BALASUBRAMANIAM M.Sc.(CS).. M.Phil.,	Member
Mr. T. THILAGARAJ MCA., M.Phil.,	”
Mr. M. SARAVANAN M.Sc.(CT), M.Phil.,	”

ISO	
Dr. K. M.KUMARAGURU M.Com., M.C.M., M.Phil., D.L.W., Ph.D.,	Coordinator
Mr. S. SURESH M.Sc., M.Phil., PGDCA., SET.,	”
VALUE ADDED COURSE	
Dr. A. K. VIDYA M.Sc., M.Phil., PGDBI., SLET., Ph.D.,	Coordinator
NCC	
Lt. A.R.KARTHEKEYAN M.C.A, M.Phil.,	Associate NCC Officer
NSS	
Mr. P. ANNADURAI M.A, M.L.I.S., M.Phil., PGDLAN. SLET.,	Programme Officer Unit -I
Ms. M. THANGAM M.Com. M.Phil., M.BA., PGDCA.,	“
Mr. K. DHYANESHWARAN M.C.A., M.Phil., SET.,	“
AID INDIA KONGU CHAPTER	
Ms. V.KANCHANA M.A., M.Phil., M.A.(Ling.)	Coordinator
KONGU TYPEWRITING SCHOOL	
Dr.V.ANBUMANI M.A.,M.Phil.,M.A.(Eco).PGDSD.,PGDT.,PGOJ.,M.B.A.,Ph.D.,	Coordinator

WORKING HOURS

OFFICE	Forenoon -9.15a.m. to 1.00p.m. Lunch - 1.00p.m. to 2.00p.m. Afternoon -2.00p.m. to 5.15p.m.
CLASSES ODD SEMESTER	Forenoon -9.30a.m. to 12.40p.m. Lunch -12.40p.m. to 1.40p.m. Afternoon - 1.40p.m. to 4.25p.m.
EVEN SEMESTER	Forenoon - 9.30 a.m. to 12.40p.m. Lunch - 12.40p.m. to 1.30p.m. Afternoon - 1.30p.m. to 4.15p.m.
LIBRARY	9.00a.m. to 6.00p.m. (on Working Days) 9.00a.m. to 1.00p.m. (on Saturdays) (Library is closed during Public Holidays)

TYPEWRITING CLASS TIMINGS

MORNING	: 7.15 a.m. to 9.15a.m.
EVENING	: 4.30 p.m. to 7.30p.m.

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Principal	2242802
Office	2242888, 224299
Hostel for Men	2242886
Hostel for Women	2339901, 224290
Placement Cell	2242813
Transport	2242891
K.V.I.T. Trust	04294 - 226504

S.No	Department	Ph.No.(Code:0424)
1	Tamil	2242834
2	English	2242854
3	Maths	2242824
4	Commerce	2242826
5	Commerce(CA)	2242861
6	M.B.A	2242870
7	BBA(CA)	2242863
8	BBA	2242859
9	Corporate Secretaryship (CA&PA)	2242874
10	M.C.A	2242878
11	C.T. & I.T	2242880
12	B.C.A	2242961
13	Computer Science	2242817
14	Biochemistry	2242822
15	Biotechnology	2242820
16	Physics	2242962
17	C.D.F.	2242837
18	M.S.W	2242964
19	Catering	2242856
20	Phy.Edn.	2242882
21	Library	2242851

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Dr.B.Sangeetha	Asst.Prof.	M.A., M.Phil., Ph.D., NET.,
Dr.P.Dhinakaran	Asst.Prof.	M.A., M.Phil., Ph.D.,
Dr.C.Bhuvaneswari	Asst.Prof.	M.A., M.Phil., Ph.D., SLET.,
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Mr.S.Surendran	Asst.Prof.	M.A., M.Phil., B.Ed.,
Ms.V.Ananthi	Asst.Prof.	M.A., B.Ed.,D.T.Ed.,
Ms.M.Umadevi	Asst.Prof.	M.A., M.Phil., NET.,
Ms .V.Palaniyammal	Asst.Prof.	M.A., B.Ed., M.Phil.,
Mr.K.Elavarasan	Asst.Prof.	M.A., B.Ed., NET.,
Dr. K.V.anitha	Asst.Prof.	M.A., M.Phil.,Ph.D., NET.,
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Ms.S.Priyanka	Asst.Prof.	M.A., M.Phil.,
Ms.S.Deepa	Asst.Prof.	M.A., SET.,
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Dr.G.Sharmila Devi	Asst.Prof.	M.Sc., M.Phil., Ph.D., SET.,
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Ms. C.Gomathi	Asst.Prof.	M.C.A., M.Phil.,

NON TEACHING STAFF

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Ms. M. Geetha	Asst.Prof.	M.C.A.,M.Phil.,
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Dr. T. Velumani	Asst.Prof.	M.Sc(CS), M.B.A., M.Sc(Psy),M.Phil.,Ph.D.,
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Ms. K. Gomathy	Asst.Prof.	M.Sc(CT),M.Phil.,
Mr. A.R.Karthekeyan	Asst.Prof.	M.C.A.,M.Phil.,
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Mr. D. Gopinath	Asst.Prof.	M.Sc(CS),M.Phil.,

NON TEACHING STAFF

Mr.V.Boopathi	Lab Asst.	B.Com (CA),
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Mr.T.Gowrinathan	Lab Asst.	
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Mr.M.Tamilselvan	Lab Asst.	I.T.I
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Ms.A.Deepika Priya	Asst.Prof.	M.Sc.,
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Ms.C.Gomathi	Lab Asst.	-
Ms.V.Gomathi	Lab Asst.	-
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Ms A.Keerthika	Asst. Prof.	B.Sc (CS&HM)., M.B.A.,
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Mr. K.Sekaramoorthi	Lab Asst.	

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Mr. K. Suresh	C.O.	B.Sc (CT).,
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Mr.T.Kuppusamy	Driver	

Mr. M.Manikandan	Driver	
Mr. C.Shanmugam	Driver	
Mr. V.Dhanasekaran	Driver	
Mr. L.Rajendran	Driver	
Mr. R.Ravichandran	Driver	
Mr. K.Jayaraj	Driver	
Mr. I.Saravana Bawa	Driver	
Mr. N.Marriappan	Driver	
Mr. M.Dhandapani	Driver	
Mr. K.Mahamurthy	Driver	
Mr. M.S.Tamilarasu	Driver	
Mr. S.Karthik	Driver	
Mr. U.P.Ramesh	Driver	
Mr. M.Shanmugam	Driver	
Mr. P.Gnanam	Driver	
Mr. S.Sivakumar	Driver	
Mr. N.Prakash	Driver	
Mr. M.Kathirvel	Driver	
Mr. M.Karthikeyan	Driver	
Mr. M.Kathirvel	Driver	
Mr. S.Natarajan	Driver	
Mr. R.K.Ramamoorthy	Driver	
Mr. L.Gunasekaran	Driver	
Mr. M.Rajendran	Driver	
Mr. S.Prabhu	Driver	
Mr. T.Kannan	Driver	
Mr. K.Chellamuthu	Driver	
Mr. P.Arulmurugan	Driver	
Mr. S.Palanisamy	Driver	
Mr. R.Ragumani	Driver	
Mr. T.M.Shanmugam	Driver	
Mr. N.Jayavel	Driver	
Mr. T.Alagumani	Driver	
Mr. R.Maheshkumar	Driver	
Mr. K.Palanisamy	Driver	
Mr. P.Manikandan	Driver	
Mr. S.Krishnamurthi	Driver	
Mr. A.Rajamanickam	Driver / Office	
Mr. P.M.Raja	Driver / Office	
Mr. N.Mohan Kumar	Driver / Office	

© *Someone's sitting in the shade today because someone planted a tree a long time ago*

TENTATIVE SCHEDULE FOR THE ACADEMIC YEAR 2019 - 2020

IMPORTANT DAYS - ODD		
Sl.No.	Particulars	Date
1	College Reopens after Summer Vacation	17.06.2019
2	First Year UG Inauguration	21.06.2019
3	First Year PG Inauguration	15.07.2019
4	Submission of Assignment I	15.07.2019
5	Commencement of CIA Test I	22.07.2019
6	Remedial Class - I	07.08.2019
7	Submission of Assignment II	22.08.2019
8	Commencement of CIA Test II	26.08.2019
9	Remedial Class - II	11.09.2019
10	Model Examination	14.10.2019
11	Last Working Day	25.10.2019
12	Remedial Class - III	26.10.2019
13	Commencement of End Semester Examinations	30.10.2019

IMPORTANT DAYS - EVEN		
Sl.No.	Particulars	Date
1	College Reopens after Vacation	02.12.2019
2	Submission of Assignment I	27.12.2019
3	Commencement of CIA Test I	02.01.2020
4	Remedial Class - I	24.01.2020
5	Submission of Assignment II	03.02.2020
6	Commencement of CIA Test II	10.02.2020
7	Remedial Class - II	26.02.2020
8	Model Examination	16.03.2020
9	Remedial Class - III	28.03.2020
10	Last Working Day	28.03.2020
11	Commencement of End Semester Examinations	30.03.2020

MONTHLY PLANNER

Date	Day	JUNE 2019	Day Order	No. of Working Days
1	SAT			
2	SUN			
3	MON			
4	TUE			
5	WED			
6	THU			
7	FRI			
8	SAT			
9	SUN			
10	MON			
11	TUE			
12	WED			
13	THU			
14	FRI			
15	SAT			
16	SUN			
17	MON		I	1
18	TUE		II	2
19	WED		III	3
20	THU		IV	4
21	FRI		V	5
22	SAT		VI	6
23	SUN			
24	MON		I	7
25	TUE		II	8
26	WED		III	9
27	THU		IV	10
28	FRI		V	11
29	SAT		VI	12
30	SUN			

© *The two most powerful warriors are patience and time*

MONTHLY PLANNER

Date	Day	JULY 2019	Day Order	No. of Working Days
1	MON		I	13
2	TUE		II	14
3	WED		III	15
4	THU		IV	16
5	FRI		V	17
6	SAT		VI	18
7	SUN	Graduation Day		
8	MON		I	19
9	TUE		II	20
10	WED		III	21
11	THU		IV	22
12	FRI		V	23
13	SAT	Holiday		
14	SUN			
15	MON		VI	24
16	TUE		I	25
17	WED		II	26
18	THU		III	27
19	FRI		IV	28
20	SAT	Kongu Trophy / Holiday	V	29
21	SUN	Kongu Trophy		
22	MON	Kongu Trophy	VI	30
23	TUE		I	31
24	WED		II	32
25	THU		III	33
26	FRI		IV	34
27	SAT			
28	SUN			
29	MON		V	35
30	TUE		VI	36
31	WED		I	37

MONTHLY PLANNER

Date	Day	AUGUST 2019	Day Order	No. of Working Days
1	THU		II	38
2	FRI		III	39
3	SAT			
4	SUN			
5	MON		IV	40
6	TUE		V	41
7	WED		VI	42
8	THU		I	43
9	FRI		II	44
10	SAT	Holiday		
11	SUN			
12	MON			
13	TUE		III	45
14	WED		IV	46
15	THU			
16	FRI		V	47
17	SAT		VI	48
18	SUN			
19	MON		I	49
20	TUE		II	50
21	WED		III	51
22	THU		IV	52
23	FRI			
24	SAT	Holiday		
25	SUN			
26	MON		V	53
27	TUE		VI	54
28	WED		I	55
29	THU		II	56
30	FRI		III	57
31	SAT		IV	58

MONTHLY PLANNER

Date	Day	SEPTEMBER 2019	Day Order	No. of Working Days
1	SUN			
2	MON			
3	TUE		V	59
4	WED		VI	60
5	THU		I	61
6	FRI		II	62
7	SAT		III	63
8	SUN			
9	MON		IV	64
10	TUE			
11	WED		V	65
12	THU		VI	66
13	FRI		I	67
14	SAT	Holiday		
15	SUN			
16	MON		II	68
17	TUE		III	69
18	WED		IV	70
19	THU		V	71
20	FRI		VI	72
21	SAT		I	73
22	SUN			
23	MON		II	74
24	TUE		III	75
25	WED		IV	76
26	THU		V	77
27	FRI		VI	78
28	SAT	Holiday		
29	SUN			
30	MON		I	79

MONTHLY PLANNER

Date	Day	OCTOBER 2019	Day Order	No. of Working Days
1	TUE		II	80
2	WED			
3	THU		III	81
4	FRI		IV	82
5	SAT		V	83
6	SUN			
7	MON			
8	TUE			
9	WED		VI	84
10	THU		I	85
11	FRI		II	86
12	SAT		III	87
13	SUN			
14	MON		IV	88
15	TUE		V	89
16	WED		VI	90
17	THU		I	91
18	FRI		II	92
19	SAT		III	93
20	SUN			
21	MON		IV	94
22	TUE		V	95
23	WED		VI	96
24	THU		I	97
25	FRI		II	98
26	SAT			
27	SUN			
28	MON			
29	TUE			
30	WED			
31	THU			

MONTHLY PLANNER

Date	Day	NOVEMBER 2019	Day Order	No. of Working Days
1	FRI			
2	SAT			
3	SUN			
4	MON			
5	TUE			
6	WED			
7	THU			
8	FRI			
9	SAT			
10	SUN			
11	MON			
12	TUE			
13	WED			
14	THU			
15	FRI			
16	SAT			
17	SUN			
18	MON			
19	TUE			
20	WED			
21	THU			
22	FRI			
23	SAT			
24	SUN			
25	MON			
26	TUE			
27	WED			
28	THU			
29	FRI			
30	SAT			

© *The key of Success is in not spending time, but in investing it*

MONTHLY PLANNER

Date	Day	DECEMBER 2019	Day Order	No. of Working Days
1	SUN			
2	MON		I	1
3	TUE		II	2
4	WED		III	3
5	THU		IV	4
6	FRI		V	5
7	SAT		VI	6
8	SUN			
9	MON	Intramural Tournament	I	7
10	TUE		II	8
11	WED		III	9
12	THU		IV	10
13	FRI	Annual Athletic Meet	V	11
14	SAT		VI	12
15	SUN			
16	MON		I	13
17	TUE		II	14
18	WED		III	15
19	THU		IV	16
20	FRI		V	17
21	SAT	Holiday		
22	SUN			
23	MON		VI	18
24	TUE		I	19
25	WED			
26	THU		II	20
27	FRI		III	21
28	SAT		IV	22
29	SUN			
30	MON		V	23
31	TUE		VI	24

© Ordinary people think merely of spending time, Great people think of using it

MONTHLY PLANNER

Date	Day	JANUARY 2020	Day Order	No. of Working Days
1	WED			
2	THU		I	25
3	FRI		II	26
4	SAT	Holiday		
5	SUN			
6	MON		III	27
7	TUE		IV	28
8	WED		V	29
9	THU		VI	30
10	FRI		I	31
11	SAT	Pongal Vizha	II	32
12	SUN			
13	MON	SAY - Sports Activities For Rural Youth	III	33
14	TUE			
15	WED			
16	THU			
17	FRI			
18	SAT	Holiday		
19	SUN			
20	MON		IV	34
21	TUE		V	35
22	WED		VI	36
23	THU		I	37
24	FRI		II	38
25	SAT	Kongu Cultural Fest	III	39
26	SUN			
27	MON		IV	40
28	TUE		V	41
29	WED		VI	42
30	THU		I	43
31	FRI		II	44

MONTHLY PLANNER

Date	Day	FEBRUARY 2020	Day Order	No. of Working Days
1	SAT		III	45
2	SUN			
3	MON		IV	46
4	TUE		V	47
5	WED		VI	48
6	THU		I	49
7	FRI		II	50
8	SAT		III	51
9	SUN			
10	MON		IV	52
11	TUE		V	53
12	WED		VI	54
13	THU		I	55
14	FRI		II	56
15	SAT	Holiday		
16	SUN			
17	MON		III	57
18	TUE		IV	58
19	WED		V	59
20	THU		VI	60
21	FRI		I	61
22	SAT	Holiday		
23	SUN			
24	MON		II	62
25	TUE		III	63
26	WED		IV	64
27	THU	Sports Day	V	65
28	FRI	College Day	VI	66
29	SAT	Hostel Day	I	67

MONTHLY PLANNER

Date	Day	MARCH 2020	Day Order	No. of Working Days
1	SUN			
2	MON		II	68
3	TUE		III	69
4	WED		IV	70
5	THU		V	71
6	FRI		VI	72
7	SAT		I	73
8	SUN			
9	MON		II	74
10	TUE		III	75
11	WED		IV	76
12	THU		V	77
13	FRI		VI	78
14	SAT	Holiday		
15	SUN			
16	MON		I	79
17	TUE		II	80
18	WED		III	81
19	THU		IV	82
20	FRI		V	83
21	SAT		VI	84
22	SUN			
23	MON		I	85
24	TUE		II	86
25	WED			
26	THU		III	87
27	FRI		IV	88
28	SAT		V	89
29	SUN			
30	MON			
31	TUE			

MONTHLY PLANNER

Date	Day	APRIL 2020	Day Order	No. of Working Days
1	WED			
2	THU			
3	FRI			
4	SAT			
5	SUN			
6	MON			
7	TUE			
8	WED			
9	THU			
10	FRI			
11	SAT			
12	SUN			
13	MON			
14	TUE			
15	WED			
16	THU			
17	FRI			
18	SAT			
19	SUN			
20	MON			
21	TUE			
22	WED			
23	THU			
24	FRI			
25	SAT			
26	SUN			
27	MON			
28	TUE			
29	WED			
30	THU			

© Don't think of the past, The only thing that matters is the everlasting present

MONTHLY PLANNER

Date	Day	MAY 2020	Day Order	No. of Working Days
1	FRI			
2	SAT			
3	SUN			
4	MON			
5	TUE			
6	WED			
7	THU			
8	FRI			
9	SAT			
10	SUN			
11	MON			
12	TUE			
13	WED			
14	THU			
15	FRI			
16	SAT			
17	SUN			
18	MON			
19	TUE			
20	WED			
21	THU			
22	FRI			
23	SAT			
24	SUN			
25	MON			
26	TUE			
27	WED			
28	THU			
29	FRI			
30	SAT			
31	SUN			

LIST OF PUBLIC HOLIDAYS

Date	Day	Name of the Public Holiday
05.06.2019	Wednesday	Ramzan (Idul Fitr)
03.08.2019	Wednesday	Adi Peruku
12.08.2019	Monday	Bakrid
15.08.2019	Thursday	Independence Day
23.08.2019	Friday	Krishna Jayanthi
02.09.2019	Monday	Vinayakar Chathurthi
10.09.2019	Tuesday	Muharram
02.10.2019	Wednesday	Gandhi Jayanthi
07.10.2019	Monday	Ayutha Pooja
08.10.2019	Tuesday	Vijaya Dasami
27.10.2019	Sunday	Deepavali
10.11.2019	Sunday	Milad-un-Nabi
25.12.2019	Wednesday	Christmas
01.01.2020	Wednesday	New Year
14.01.2020	Tuesday	Bogi/ Makara Sankranthi
15.01.2020	Wednesday	Pongal
16.01.2020	Thursday	Thiruvalluvar Day
17.01.2020	Friday	Uzhavar Thirunal
26.01.2020	Sunday	Republic Day
25.03.2020	Wednesday	Ugadi
06.04.2020	Monday	Mahaveer Jayanthi
10.04.2020	Friday	Good Friday
14.04.2020	Tuesday	Dr. Ambedkar Birthday
01.05.2020	Friday	May Day

IMPORTANT DAYS

S.No.	DAY	DATE
1	World Environment Day	05.06.2019
2	National Flag Day	14.06.2019
3	Father's Day	16. 06.2019
4	National Doctors' Day	01.07.2019
5	World Population Day	11.07.2019
6	International Youth Day	12.08.2019
7	India's Independence Day	15.08.2019
8	World Photography Day	19.08.2019
9	Teachers' Day	05.09.2019
10	International Literacy Day	08.09.2018
11	World Ozone Day	16.09.2019
12	World Tourism Day	27.09.2019
13	International Non- Violence Day	02.10.2019
14	World Nature's Day	03.10.2019
15	World Animal's Day	04.10.2019
16	World's Hand Washing Day	15.10.2019
17	International Poverty Eradication Day	17.10.2019
18	Children's Day	14.11.2019
19	World Diabetes Day	14.11.2019
20	World AIDS Day	01.12.2019
21	Human Rights Day	10.12.2019
22	National Energy Conservation Day	14.12.2019
23	National Youth Day	12.01.2020
24	Army Day	15.01.2020
25	National Voters Day	25.01.2020
26	Republic Day	26.01.2020
27	World Leprosy Eradication Day	30.01.2020
28	World Cancer Awareness Day	04.02.2020
29	National Science Day	28.02.2020
30	International Women's Day	08.03.2020
31	World Consumer's Day	15.03.2020
32	World Day of Water	22.03.2020
33	World TB Day	24.03.2020
34	World Health Day	07.04.2020
35	National Librarians' Day	16.04.2020
36	World Book Day	23.04.2020
37	International Energy Day	03.05.2020
38	Mother's Day	12.05.2020
39	International Family Day	15.05.2020
40	Commonwealth Day	24.05.2020

TIME TABLE (ODD SEMESTER)

TIME / DAY ORDER	9.30 a.m to 10.25 a.m	10.25 a.m. to 11.20 a.m	11.20 a.m. to 12.10 p.m	12.10 p.m to 12.40 p.m.	12.40 p.m to 1.40 p.m	1.40 p.m to 2.35 p.m	2.35 p.m to 3.30 p.m	3.35 p.m to 4.25 p.m
I				L U N C H B R E A K				ENRICHMENT PROGRAMMES
II				S K I L L D E V E L O P M E N T P R O G R A M M E				
III								
IV								
V								
VI								

© You can't make up for lost time but you can do better in the future not to lost

TIME TABLE (EVEN SEMESTER)

TIME/ DAY ORDER	9.30 a.m to 10.25 a.m	10.25 a.m. to 11.20 a.m	11.20 a.m. to 12.10 p.m	12.10 p.m to 12.40 p.m.	12.40 p.m to 1.30 p.m	1.30 p.m to 2.25 p.m	2.25 p.m to 3.20 p.m	3.20 p.m to 4.15 p.m
I				L U N C H B R E A K				
II				S K I L L D E V E L O P M E N T P R O G R A M M E				
III								
IV								
V								
VI								

© If you wish to forget anything on the spot, make a note that this thing is to be remembered

